

**Lexington Special Education Parent Advisory Council (SEPAC)  
Lexington Special Education Parent Teacher Association (SEPTA)**

**Business Meeting Minutes**

**September 12, 2018**

**Attendees:** Emma Harding, Patricia Jacotin, Colette Powell, Melissa Berry, Kate Colburn, Sandro Alessandrini, Lisa O'Brien, Carol Webb, Ashley Waring, Melissa Berry, Kathy Cunningham, Marina Levitt, Mona Roy, Tanya (community coalition)

Call to order: 9:33am

Adjourn: 10:55am

Introductions

Approval of minutes for 9/7/18 meeting:

- Motion to approve and seconded. Approved unanimously.

Officer reports:

- Co-chairs:
  - Meeting with Ellen on 9/24.
  - Ellen will feature on the new SEPAC newsletter.
  - School Committee presentation on equity on 9/25, and then will present to SEPAC at a later date.
  - Asked Ellen about starting and exit survey and also check on entrance survey.
  - **Action item:** Co-chairs will follow-up with liaisons about disseminating info regarding SEPAC to their schools.
- Treasurer:
  - Current balance is around \$3500.
  - Would like to develop a budget for the year, so please report any committed funds.
  - **Action item:** Colette will look into printing costs with PTA designation.
  - Carissa suggested putting the corporate match option instructions on the website.
  - Audit committee nominations:
    - Colette Powell and Barbara White nominated and seconded. Approved Unanimously.
- Membership:
  - Membership google forms need to be migrated to a new system.
  - **Action item:** Ashley will move to the forms to the new Google Doc platform.

School Committee Update

- Kate and Sandro met with some of the DLP parents.
- At the last SC meeting Ellen presented the dyslexia pre-screening program that is now in place across the district.
- Sandro will follow-up on auditing transition services and will continue to monitor the ILP 3 initiatives.
- Marina will serve on the Master Planning Committee (important for securing space at the new HS).

2018 Calendar Review:

- Next meeting moved from 11/14 to 11/16 at 9:30am.

Events Update:

- Basic Rights
  - Lisa is coordinating. Requested 10/11 or 10/18.
- Resource Fair
  - Deb and Ashley organizing.
  - Date will be 3/2 or 3/9 in the Community Center, and looking to use FUSE as a backup snow date location.
  - Goal is to keep it cost-neutral this year, so want to research potential fees can charge vendors.
  - **Action item:** Carol Webb, Cathy Cunningham, Patricia Jacotin, and Marina Levitt will look at fundraising/cost-sharing options.

Review June meeting action items:

- Pushed to next meeting as lack of minutes.

Discipline update:

- Anonymous reporting mechanism discussed, with an emphasis on the fact that fear of retaliation is a real concern in the community.
- Sandro Alessandrini suggested doing a meeting with SC, Superintendent, Ellen, and SEPAC to share updates quarterly or twice a year.